



# General Information

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## How to Apply for/Nominate Employees for CHRA Course Offerings

Applications for HRDD's Regional Schedule courses must be made using the Civilian Human Resources Training Application System (CHRTAS).

The course current schedule, course descriptions and access to CHRTAS can be found on HRDD web page. Application assistance is available from local CPACs or from HRDD.

To complete the CHRTAS application process, it is essential that supervisors respond promptly to e-mail requests for approval/disapproval generated by CHRTAS. Approvals must be received prior to the course closing date. CHRTAS will automatically delete applications that have been pending supervisor approval for more than 60 days.

Courses are conducted on a per-student basis. Funds are collected by local CPACs using a GPC Form or SF-182 loaded on HRDD web page. Supervisors and/or RMs must obligate funds prior to the course start date. TDY costs, if any, are also the responsibility of the nominee's activity.

## Daegu Area Information

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## Getting to Daegu

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**From outside Korea:** Most international flights land at Incheon International Airport outside Seoul. From there, you can continue on by air or take a train. Many flights from the States arrive at Incheon in the evening, when connecting flight to Daegu is available.

**From Seoul by Train:** An excellent train service connects Seoul with Daegu (and other Korean cities). The best service is the "High Speed Train", which departs Seoul Station for Daegu (Tong Daegu Station) approximately every 1 1/2 hours. The one-way cost is approximately \$33.00 (38,600 Won). Travel time to Daegu is about 1 hour 40 minutes.

**From Seoul by Air:** One domestic airline, Korean Air, fly regularly to Daegu from the Domestic Terminal at Incheon. The Domestic Terminal is adjacent to the International Terminals. Tickets on these connecting flights can purchased ahead of time at your point of origin. The flying time to Daegu is approximately 1 hour and the one-way cost is approximately \$57.00 (68,400 Won).

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## Getting to USAG Henry

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**From Tong Daegu Station:** It's about 5 miles from the Dong Daegu Station to USAG Henry and will take about 15-20 minutes by taxi. Taxi fare is 4,000 - 5,000 Won (\$4-5.00) depending on the traffic conditions. You can tell the taxi driver "Please take me to USAG Henry" or "Please take me to 8th U.S. Army."

**From Daegu Airport:** It's about 10 miles from the Daegu Airport to USAG Henry, Daegu and will take about 30 - 40 minutes to get to USAG Henry by taxi. Taxi fare is 7,000 - 10,000 Won (\$6-9.00) depending on the traffic condition. You can tell the taxi driver "Please take me to USAG Henry" or "Please take me to 8th U.S. Army."

**To & From Camp Walker/Camp Carroll/Camp George:** Shuttle busses run to and from USAG Henry Training Center and Camp Walker (Evergreen Club. PX, Commissary, etc.) every hour, Monday through Sunday. A regular schedule of bus service is also available between Camps Henry and Walker and other near-by U.S. Army facilities. A more specific schedule will be provided during the first day of class.

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## Where to Stay

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### Billeting Procedures:

The employee and/or the employee's activity have the primary responsibility for arranging for billeting related to attendance at training. Please attempt to secure on-post billeting as soon as possible. If on-post quarters are not available, a non-availability statement should be obtained. Use of hotels under government contract should be maximized in order to keep TDY costs within authorized per diem rates. The CHRA Human Resources Development Division (HRDD) specialist assigned to administer the course is available to assist in these matters **upon phone or e-mail request**.

### On Post Billeting:

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#### Camp Walker Army Lodging - Bldg #701

Phone: (Commercial) 82-053-470-5536 (DSN) 315-764-5536  
Operation Hours: 24 hours  
Cost: \$75.00 per night

### Local Hotels in Daegu

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<b>Inter Burgo Hotel</b>	Phone: (Commercial) 82-053-602-7171 Cost: \$83.00 per night (100,000 Won)
<b>Palace Hotel</b>	Phone: (Commercial) 82-053-471-9911 Cost: \$50.00 per night (60,000 Won)
<b>Novotel Hotel</b>	Phone: (Commercial) 82-053-664-1101 Cost: \$100.00 per night (118,800 Won)
<b>Soo Sung Hotel</b>	Phone: (Commercial) 82-053-763-7311 Cost: \$65.00 per night (78,000) Won
<b>J's Hotel</b>	Phone: (Commercial) 82-053-757-6141 Cost: \$80.00 per night (93,500 Won)
<b>Prince Hotel</b>	(Commercial) 82-053-628-1001 \$75.00 per night (87,000 Won)

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## Meals

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On Post:

USAG Henry has a Snack Bar and a Katusa Snack Bar (serving Korean food). Camp Walker has The Evergreen Club, The Hilltop Club, a Burger King as well as the PX Snack Bar. It takes about 10 minutes from USAG Henry to Camp Walker by shuttle bus or by taxi.

Local Restaurants:

Korean (Oriental) and Western Style foods are available at the local restaurants in downtown Daegu. Costs depend on the level and quality of the foods. It takes about 10 minutes to get downtown from the USAG Henry by bus/taxi.

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## CHRA Regional Training Center

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The CHRA Regional Training Center, located in Bldg. 1208-A, USAG Henry, Daegu, boasts two state-of-the-art classrooms complete with "distance learning" technology dedicated to providing needed training to CHRA personnel.

Both classrooms are equipped with instructor PC workstations and VCRs, LCD projectors and a sound system that includes wireless microphones. Classroom #1 is configured for computer training with 24 student workstations; Classroom #2 is configured as a traditional classroom with seating for 24 students. All instructor and student PC's are fully configured with Windows Vista, Microsoft Office and Internet connections.

Classroom #1



Classroom #2



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## **Reserving the Classroom(s)**

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Priority goes to CHRA and the CPACs. When the classrooms are not in use, non-CHRA/CPAC personnel may reserve them with an understanding that they are subject to being bumped for CHRA/CPAC missions.

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## **Who to Contact**

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Non-CHRA/CPAC personnel may reserve the classroom(s) on a first-come-first-served basis. The principle POC for reservations at HRDD is Ms. Kim, Ok Pun or Mr. Pak, Ki Nak. They can be reached as follows: Phone DSN 768-6576/6581; Fax DSN 768-6582; E-mail [okpun.kim1@us.army.mil](mailto:okpun.kim1@us.army.mil) or [kinak.pak@us.army.mil](mailto:kinak.pak@us.army.mil)

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## **Required Information**

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At a minimum, HRDD will need to know the title of the training or name of the workshop or conference to be scheduled, the name and phone number of the activity's POC, and the days and hours to be reserved.